



PRIVACY POLICY AND GDPR

This privacy policy is for Stellar Talent Management Ltd and applies to information we collect and hold relating to talent that we represent and their parents/ guardians. We are committed to protecting your privacy and security and the information below explains how and why we will be using your personal data and our compliance to GDPR guidelines.

Stellar Talent Management agree to comply with GDPR guidelines and agrees to comply with the following rights for individuals:

The right to be informed.

The right of access

The right of rectification

The right to erasure

The right to restrict processing.

The right to data portability

The right to object

The right to be subject to automated decision-making.

The right not to be subject to profiling.

Personal Data

As an agent it is necessary for us to collect “personal data”, which relates of to any information that identifies as a living person, or which can be identified as relating to a living.

We hold the following categories of personal data:

We collect data you provide to us. This includes information you give when making an application for your child to be represented by us and information given when signing a contract. For example:

personal information details such as (name, date of birth, email, address, telephone, gender, spotlight pin)

We may also hold information given for parents, guardians and other family members for contact purposes.

Once contracts are signed and assignments are secured, we may hold bank details for payment of fees due once completed.

AGENCY RELATED PERSONAL DATA

Personal data may be generated due to activities and involvement with the agency.

For example:

- Motion capture assignments and advertising imagery or any photographic assignments
- requested information you have asked for in writing

THIRD PARTY PERSONAL DATA

If you are active on social media, we may collect information about you or if you post on any of our social media pages.

On occasion, we may collect personal data about you from the media and other publicly available sources.

Special category ('sensitive') personal data

We do not normally collect or store special categories of personal data. However, there are some situations where we may need to do so. These may include, for example, if you work with us or apply to do so, or if we need to know about any access, medical or dietary requirements you, or someone in your care, may have.

HOW WE USE YOUR PERSONAL DATA

General use

We only ever use your personal data with your consent, or where it is necessary to:

Enter to or perform, a contract with you.

Comply with a legal duty.

Protect your vital interests.

Carry out a task in the public interest; or

For our own (or for a third party's) legitimate interests, provided your rights do not override these interests.

In any event, we will only use your personal data for the purpose or purposes for which it was obtained.

ADMINISTRATION

We use your personal data for administrative purposes including:

Maintaining databases

Processing Talent's applications.

Performing our obligations under Talents contracts

Processing enquiries and requests for information.

Managing feedback, comments, and complaints we receive.

Helping us respect your choices and preferences.

Management of suppliers of goods and services.

PERSONAL DATA DISCLOSING AND SHARING

We comply with GDPR guidelines ensuring any third parties with whom it may be necessary to share data with, also confirm that they are GDPR compliant. Information shared is only that which is essential for engaging a client on a specific production, and once no longer required expect this data to be securely deleted. Regular contact will be already compliant with GDPR policies, and we ensure that any new contacts or production contacts of whom it may be necessary to share data with, can verify their compliance with GDPR and for those who do not use verified business email addresses.

INFORMATION FOR PARENTS AND GUARDIANS OF CHILDREN

We are committed to protect and respect the rights of young talent in relation to their personal data especially in those under 16 years. We do not use personal data of children for profiling or marketing purposes. All Personal data we hold regarding our young talent is only accessed by staff when it is deemed necessary.

DATA SECURITY AND PROTECTION

All personal data we hold is protected on electronic databases and stored on secure computer systems which are only accessible via staff who are trained and are authorised to access such data we follow strict security measures both technical and physical to ensure no unauthorised access to this data or disclosure.

To ensure this privacy policy is up to date we may occasionally amend the policy with any updates on how and why we may use your personal data. Our website will always show our current privacy policy. If you have any questions regarding how and when we use your personal data, please email us at contact@stellartalentmanagement.co.uk